

CORPORATE PERFORMANCE PANEL WORK PROGRAMME 2018/2019

| DATE OF MEETING | TITLE | TYPE OF REPORT | LEAD OFFICER | OBJECTIVES AND DESIRED OUTCOMES |
|-----------------|---|----------------------------|--------------|--|
| 21 May 2018 | OneVu - Update | Update | H Howell | To provide the Panel with an update report. |
| 21 May 2018 | Exempt Report: Major Project – King’s Court Accommodation | Post Evaluation of Project | M Henry | |
| 21 May 2018 | Nomination to Outside Bodies and Partnerships – Hunstanton Sailing Club Development Sub-Committee | Annual | | To nominate a Councillor on an annual basis to serve on the Hunstanton Sailing Club Development Sub-Committee |
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| 17 July 2018 | Performance Indicator C02 Total of waste recycled and composted (tonnage). | Monitor | B Brandford | The Panel at their meeting on 5 April identified Performance Indicator C02 as a presentation from the relevant officer. |
| 17 July 2018 | 2017/2018 Full Year Performance Monitoring Report and Action Report | Monitoring | B Box | To review the report and in particular the Action Report. Members are also asked to agree the actions outlined in the Action Report. |
| 17 July 2018 | Corporate Performance Monitoring – Target Setting for 2018/2019 | Monitoring | B Box | To review and suggest any new targets. |
| 17 July 2018 | 2018/2019 Q4 Corporate Business Plan Monitoring Report | Monitoring | B Box | The Panel are invited to review the Q4 2016/2017 Corporate Business Plan Monitoring Report. |

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| 17 July 2018 | Review of effect of closure of Downham Market and Hunstanton Area Offices | Review | H Howell | |
| 10 September 2018 | Hunstanton Lawn Tennis Courts | | C Bamfield | Item requested by Councillor R Bird |
| 10 September 2018 | Council Tax Discounts – Empty Property Premium 2019/2020 | | J Stanton | |
| 10 September 2018 | Equalities Update | Update | B Box | The Panel to receive an annual update. |
| 10 September 2018 | Employment Monitoring Figures – Annual Report | To note only | B Box | |
| 10 September 2018 | Exempt Report: Update on Hunstanton Sailing Club | Update | Borough Council's Representative – Councillor Paul Beal | At their meeting on 19 December 2017 the Panel resolved to receive a further update. |
| 22 October 2018 | Q1 201/2019 Performance Monitoring Report and Action Report | Monitoring | B Box | To review the report and in particular the Action Report. Members are also asked to agree the actions outlined in the Action Report. |

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| 22 October 2018 | Formal Complaints against the Borough Council 1 April 2017 – 31 March 2018 Compliments received by the Borough Council | For Information only | R Harding | Report to be published on the Borough Council's Website/Insite |
| 27 November 2018 | Refit | Update | N Gromett | |
| 27 November 2018 | Council Tax Support: Final Scheme for 2019/2020 | Policy Development | J Stanton | Update following consultation period. To agree the final Council Tax Support Scheme for 2018/2019. |
| 27 November 2018 | Annual Communications Update | Annual Update | S Clifton H Howell A Howell | To provide the Panel with an annual update and an opportunity to ask questions. |
| 27 November 2018 | Budget | | L Gore | |
| 14 January 2019 | 2018/2019 Q2 Performance Monitoring Report and Action Report | Monitoring | B Box | To review the report and in particular the Action Report. Members are also asked to agree the actions outlined in the Action Report. |
| 14 January 2019 | 2018/2019 Q2 Corporate Business Plan Monitoring Report | Monitoring | B Box | The Panel are invited to review the Q4 2018/2019 Corporate Business Plan Monitoring Report. |
| 19 February 2019 | Presentation on Improving Attainment in West Norfolk | Annual Update | B Box | To provide an update on the Improving Attainment in West Norfolk. |

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| 3 April 2019 | 2017/2018 Q3 Performance Monitoring and Action Report | Monitoring | B Box | To review the report and in particular the Action Report. Members are also asked to agree the actions outlined in the Action Report. |

Forthcoming items to be programmed

Monitoring of Corporate Projects/Evaluation:

- Procurement Strategy (Cabinet on 17 April 2018 – That the Corporate Performance Panel be invited to consider monitoring the performance of the policy going forward).
- IDOX Project – H Howell

Presentations regarding Performance Indicators:

- Industrial and Commercial Portfolio Performance